

5/12/14

Michael Lettrich
Jones Passodelis
Gulf Tower, Suite 3510
707 Grant Street
Pittsburgh, PA 15219

Re: Information Request

Mr. Lettrich:

We are in receipt of your request for information dated 5/7/14, concerning records for inmate John Lewis Gerholt, Sr., KR8142. The information you requested cannot be provided due to the following reason(s):

- ☐ name of the facility authorized to release the information is incomplete.
- ☐ name of the individual/ organization authorized to receive the information is incomplete.
- ☒ inmate's name, Department number, date of birth, or social security number are not present.
- ☐ statement of the purpose of the disclosure of the information is incomplete.
- ☒ statement of the specific information to be released is incomplete. (dates specific/time frame needed)
- ☐ date the authorization was signed and/or date it will expire is incomplete.
- ☐ inmate's signature and/or date signed are incomplete.
- ☒ witness signature and/or date signed is incomplete.
- ☐ the information you are requesting is extremely confidential. A more specific authorization is required prior to the release of records.
- ☐ the inmate's records are not at this facility.

Very truly yours,

Stacey Ormora

Corrections Superintendent's Assistant

